

Shinewater Primary School

"Together We Shine!"

Return to School Quick Guide for Families

Please adhere to this guidance to keep our school, staff and children safe

What Do I Need to Do?:



Bring a healthy packed lunch. Free school meal children will be provided with a packed lunch.



Provide a water bottle and clean this each day.



Provide a labelled sunhat if sunny- we have little shade on the playground. Please send in PE kits as normal.



If sunny, ensure you have applied sun cream to your child before school. The 'once' type would be ideal. Staff cannot apply cream to children but they may apply it themselves.



School uniform and school shoes should be worn each day. Please make sure your child has a good hygiene routine before and after school.

Staggered Arrival Times/School Entrances

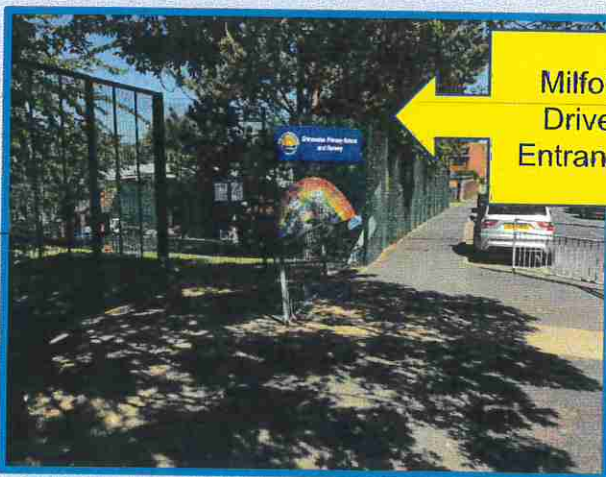
Year Group	Arrival Time	Home time
Nursery	09:05 Main Gate	2:50 p.m. Main Gate
Squirrels	08:55 Reception Gate	3:00 p.m. Reception Gate
Hedgehogs	09:00 Reception Gate	3:05 p.m. Reception Gate
1SS	08:45 Reception Gate	2:50 p.m. Reception Gate
1RM	08:50 Reception Gate	2:55 p.m. Reception Gate
2JM	08:55 Main Gate	3:05 p.m. Main gate- Parents wait in Zone 3
2LM	09:00 Main Gate	3:10 p.m. Main gate- Parents wait in Zone 4
3SD	08:45 Woodland Gate	3:00 p.m. Woodland Gate - Parents wait in Zone 1
3JG	08:50 Woodland Gate	03:05 p.m. Woodland Gate - Parents wait in Zone 2
4HE	08:45 Main Gate	2:55 p.m. Main gate- Parents wait in Zone 3
4CW	08:50 Main Gate	3:00 p.m. Main gate- Parents wait in Zone 4
5FC	08:55 Woodland Gate	3:10 p.m. Woodland gate- Parents wait in Zone 1
5BM	08:55 Gate by 6LS	03:10 p.m. Gate by 6LS
6KJ	08:50 Gate by 6LS	03:05 p.m. Gate by 6LS
6LS	08:45 Gate by 6LS	03:00 p.m. Gate by 6LS

Entrances and Exits

Every class will have specific arrival and home times. It is important that you stick to these times exactly and that departure should be immediate. Please note these are temporary arrangements until the guidance changes.

Main Gate- Milfoil Drive Entrance: Nursery/2JM/2LM/4HE/4CW

- Parents should line up 1+ metres apart along Milfoil Drive (Children's Centre side)
- Parents drop pupils off at the main gate. (Please prepare your child for this)
- Pupils only should proceed to line up on markers where a member of staff will be waiting.
- Staff will sanitise pupil hands on entry to school.
- Parents should cross Milfoil Drive to avoid passing other parents and exit.
- Hometime-parents enter via this gate and wait in the allocated zone.



Year 6 and 5BM Entrance- rear of school behind Co-op, near the entrance to the Sports Centre (morning/home time):

- Pupils line up 1+ metres apart on the markers-parents should leave (staff will be on duty).
- Staff take register/ pupils sanitise hands on entry.
- Home time parents line up on 1+ metre markers-pupils will be sent to their parents in order or walk home on their own if this is permitted by parents.(Please inform us in writing)

Woodland Gate Entrance: 3SD/3JG/5FC

- Parents arrive and line up 1+ metres apart Children should be dropped off at the gate
- Only pupils should enter the school grounds.
- Staff will be on duty to sanitise pupils' hands on entry to their classrooms
- Hometime should enter this gate at hometime and wait in the allocated zone. (see timetable)



Staggered Playtime Procedures

We want the children to be as active as possible so staggered playtimes will take place:

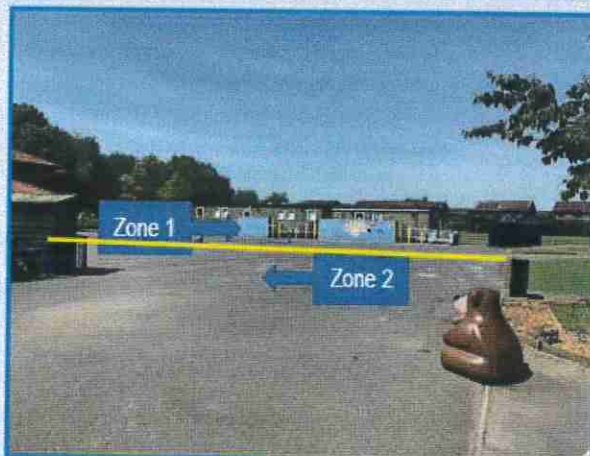
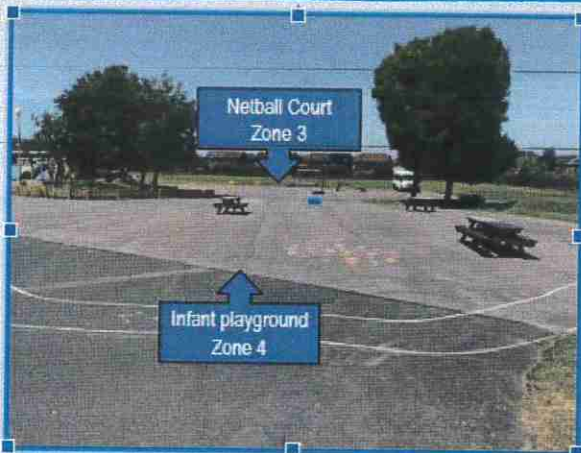
- The playgrounds have been zoned into 4 areas
- The children will only play with the children from their own class
- Equipment will be issued which will be sanitised after use
- Mr Anderson has devised fitness routines for children
- Children should be 1+ m apart where possible
- Allocated staff will supervise the children
- Hands will be washed before and after play
- Any first aid incidents will be dealt with by staff wearing PPE

Staggered Lunchtime Procedures

The children will remain with their own pods:

- Pupil tables will be sanitised by staff
- School Dinners will be eaten in the hall in their class pods during staggered times. Tables will be sanitised between sittings
- Packed lunches will be eaten in pupils classrooms or outside if possible
- Pupils will wash their hands before & after lunch
- Pupils will wash their hands when coming in from playtimes
- Any first aid incidents will be dealt with by staff wearing PPE

Playground Zones for Playtimes and Collection



These zone have been labelled so you can see where to wait for your child at home time.

If you have more than one child please could your oldest child go home at the same time and from the same zone as your youngest child. Teachers will help this to happen.

Please ensure we have your contact details.

Children who are unwell will be sent home.